

FIREARM PROCEDURES

Be Advised the Cranbury Township Police Department is now accepting Applications for Firearms Identification Cards and or Handgun Purchasers Permits online.

Step 1: Visit this website. You MUST enter the site address as follows: www.njportal.com/njsp/fars

Step 2: You **MUST** enter the correct ORI Number. **NJ0120200**

(You will not be able to complete the FARS online application WITHOUT THE PROPER ORI #)

Step 3: Complete the online application. You may complete the application using a smartphone, mobile device, laptop, or desktop computer. When completing the application, you will need the email address of two (2) reputable references. Your references CAN be family members.

- * You will be receiving automated email updates throughout this new process.
- * Once your application is complete, a station representative will contact you to retrieve you FID Card and/or Pistol Purchase Permit Documents.
- * Please advise your references that the FARS System will email them the reference questions to be answered. Your reference can complete the questions using a smartphone, mobile device, laptop, or desktop computer. Please advise them to complete the questions immediately to progress your background investigation.
- * The online application is applicant driven. Please ensure that you have entered the best telephone number for yourself and reference as well as the best email address for yourself and references.
- * While entering your Social Security Number is not required, it will help with the Application Process.

REMINDERS

Applying for a Firearms Identification Card, Handgun Purchase Permit, Replacing a damaged, lost or stolen Firearms Identification Card, and change of address on your card:

1. ***Make certain that you reside within the Township of Cranbury, and not in a surrounding town with a Cranbury Township mailing address.***

*** Remember to ALWAYS Safely Store your Firearms***